



Thurnham CE Infant School

Early Years Foundation Stage - Risk Assessment September 2022

Risk Assessment Title	Outdoor and indoor spaces, furniture, equipment toys to comply with sections of EYFS
Date of Risk Assessment	September 2022
Risk Assessment Completed by	EYFS Team Leader
Assessment Review Date: (Annually or sooner if required)	September 2023

Independence
Resilience
Brain Power
Creativity

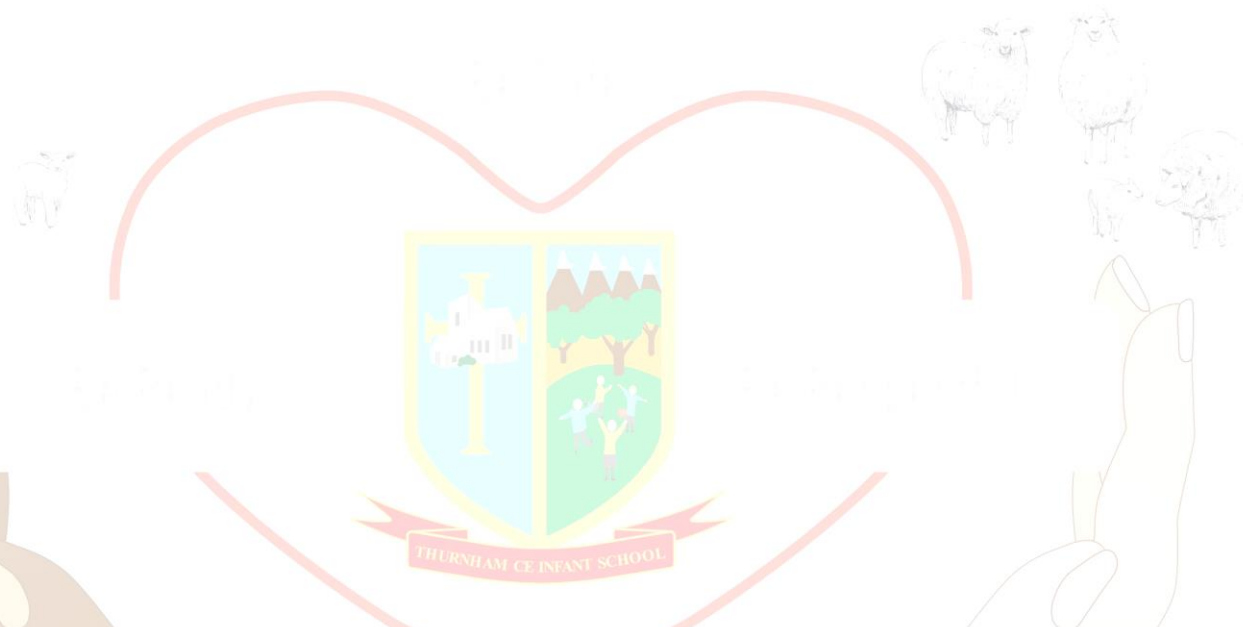
"WITH GOD WE LEARN TO LOVE AND LOVE TO LEARN."



Thurnham CE Infant School - EYFS - Suitable Premises, Environment and Equipment Risk Assessment

Please also refer to the school policies for Health and Safety, First Aid, Food and Fire and the Vulnerable Children file. New equipment needs to be assessed. There is an annual inspection by governors. This document has been agreed by all Year R staff. A copy is held by each member of the team.

This risk assessment must be read in conjunction with the Safeguarding and Welfare requirements of the EYFS (Section 3 of the Early Years Foundation Stage Profile Handbook)



Section 1: Corridors, Entrance and Room safety

What are the Hazards? (Something with the potential to cause harm)	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?	Action by when?
<i>Insecure entrance door to EYFS unit</i>	<i>Children + Adults Personal safety</i>	<i>Door kept shut/secure at all times and checked regularly. All staff to wear their fobs. Door must not be left on the latch. Only adults should open the door.</i>	<i>Problems with locks/security to be reported to office as soon as they are identified. Monitoring of the door when it automatically opens during Year 1 / 2 break time.</i>	<i>T/TA & other supervising adults</i>	<i>Ongoing from Term 1</i>
<i>Trapping hazard from doors</i>	<i>Children + Adults Physical injury</i>	<i>Finger guards in place to minimise risk</i>	<i>Problems with guards should be reported to the caretaker as soon as identified</i>	<i>T/TA & other supervising adults</i>	<i>Check these are all intact by End of Term 1.</i>
<i>Inadequate fire signage / equipment</i>	<i>Children + Adults Personal safety</i>	<i>Ensuring adequate signage / equipment and regular evacuation practices</i>	<i>Continue with evacuation practices and inform site manager if signage unclear/damage/need replacing</i>	<i>T/TA & other supervising adults</i>	<i>Check all signs by end of Term 1.</i>

			Fire equipment checked. All staff to fill in sheet (kept by door) which says how many children are in school that day in case of fire. Regular fire drills		
Tripping / slipping due to poor flooring	Children + Adults Physical injury	Regular checks of flooring and issues reported to site manager	Tears, rips or uneven flooring to be reported to the caretaker	T/TA & other supervising adults	Check condition each term (1-6)
Ineffective heating / ventilation	Children + Adults	Monitor heating and level of ventilation	Inform site manager of any problems or concerns. Add ventilation by opening windows as required	T/TA & other supervising adults	Ongoing, especially in Summer and Winter months as appropriate
Contractors working on the premises	Children + Adults Physical injury	Areas to be cordoned off, contractors to be signed in	Prior to visit procedures are put in place with contractors	T/TA & other supervising adults	Every time a contractor is onsite
Unknown/unsafe adults	Children and adults Undesired adult may attempt to enter school.	Adults must have DBS checks. They must sign in and wear a badge. If a visitor is expected children are told.	Continued vigilance. Children need to be reminded regularly.	T/TA & other supervising adults Office	All visitors are checked at the office. Constant vigilance from all staff from Term 1.

Independence
Resilience
Brain Power
Creativity

"WITH GOD WE LEARN TO LOVE AND LOVE TO LEARN."

Section 2: Carpet Areas and Lino

What are the Hazards? (Something with the potential to cause harm)	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?	Action by when?
Exits impeded by toys	Children + Adults Fire hazard	Keep the exits as clear as possible, especially the fire doors at the back of the unit / Silver class, both inside and outside	Children made aware of need to keep exits clear and safe	T/TA & other supervising adults	Staff should check daily
Toys left on floor	Children + Adults Tripping hazard	Children are encouraged to put toys they have been using away when they have finished with them, however, the nature of an EYFS classroom is that toys will be on the floor, so educating children to be safe, look where they are going, and be careful will be embedded from September.	Adults to regularly remind the children to be careful with toys on the floor	T/TA & other supervising adults	Staff should check throughout each day
Sockets uncovered	Children + Adults Electrical shock	Socket covers in place	Daily checks to ensure covers are in place prior commencement of day.	T/TA & other supervising adults	By End of Term 1
Tripping / slipping due to poor flooring	Children + Adults Tripping hazard	Regular checks of flooring and issues reported to caretaker	Tears, rips or uneven flooring to be reported to caretaker	T/TA & other supervising adults	Check condition of flooring termly (1-6)
Tripping / injury due to trailing wires and cables near computer areas	Children + Adults Tripping hazard	Ensure cables are safely secured	Daily checks. Reinforce message that children are not to touch cables	T/TA & other supervising adults	Daily

Accident caused by trips and slips	Children + Adults	Children must not run in the classroom Children to take ownership of tucking chairs in and tidying away	Daily reminders Clear rules set early on in the year	T/TA & other supervising adults	Children to be made aware in Term 1. Ongoing from then.
Water on floor	Children + Adults	Ensure all spilt water is cleared up immediately. Non slip mats placed at the exit of classroom in the unit Children are encouraged to wipe feet when they come in from outside	Daily reminders Children to be encouraged to be aware of safety around water. Floor mopped as excess spillage occurs.	T/TA & other supervising adults	Staff should check throughout each day
Sand on floor	Children + Adults	Ensure sand cleared up immediately after use Encourage children to be careful when walking around the table. Children are taught to use the brooms / dustpans and brushes.	Check throughout activity Children to be encouraged to be aware of safety around sand	T/TA & other supervising adults	Staff should check throughout each day
Spillages of waste and accidents by children in toilet area	Children + Adults Slipping hazard , physical injury, disease/illness	Toilet area and sinks checked regularly throughout each session and cleaned as necessary Toilets are given a 'deep clean' at the end of every day.	Check throughout day. Gloves available if needed Appropriate mops to be used	T/TA & other supervising adults Cleaner	Staff should check daily. This is ongoing.
Unhygienic surfaces	Children + Adults Disease/illness	Surfaces are cleaned at least daily by a cleaner, and throughout the day as needed	Check throughout day	T/TA & other supervising adults Cleaner	Staff should check throughout each day. One deep clean per day.

"WITH GOD WE LEARN TO LOVE AND LOVE TO LEARN."

Section 3: General Indoor Play

What are the Hazards? (Something with the potential to cause harm)	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?	Action by when?
Scissors	Children + Adults Physical injury	Children are shown safe ways to handle and store scissors and usually under supervision when in area	Staff encourage safe storage and scissors checked that they are fit for purpose 'Adult' scissors to be kept up high	T/TA Cleaner	Rules taught to children by end of term 1. Then ongoing.
Tools e.g. for playdough, sellotape dispenser	Children + Adults Physical injury	Children are shown safe ways to handle and store tools and usually under supervision when in area	Staff encourage safe storage and tools checked that they are fit for purpose	T/TA	Rules taught to children by end of term 1.
Unsuitable storage of equipment not accessed by children	Children + Adults Physical injury	Equipment stored safely in boxes or cupboards	Checks to make sure equipment is safely stored and not at height	T/TA & other supervising adults Cleaner	Ongoing from Term 1
Poor cleanliness of fabrics and cushions	Children + Adults	Covers washed regularly	Covers to be replaced when worn out/ripped	T/TA	Fabrics should be checked at the end of each term (1-6)
Protruding objects at eye level	Children + Adults Physical injury	Checks made to identify hazards	Check to be done daily as part of daily assessment and hazard removed	T/TA Cleaner	Staff should check throughout each day
Sharp edges / corners	Children + Adults Physical injury	Children made aware of edges and corners	Check to be done daily as part of daily assessment and hazard removed	T/TA	Ongoing Thorough checks at the end of each term (1-6)
Small equipment	Child could choke on a small piece.	Children are not allowed to put things in their mouth	Continued vigilance.	T/TA Cleaner	Children taught when starting school (Term 1)

Section 4: General Outdoor Play

What are the Hazards? (Something with the potential to cause harm)	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?	Action by when?

Gates , locks and hinges	Children + Adults Trapping hazard , physical injury	Gates , hinges and locks checked daily by site manager Ensure that side gate by red class is consistently shut.	Children to be supervised outside at all times and encouraged to stay away from gates Remind all staff from Orange and Yellow class to shut the gate once they have passed through it.	T/TA	Gate checks through each day
Poor condition of tarmac surfaces	Children + Adults Tripping hazard	Surfaces regularly checked	Surfaces to be cleared and checked and issues reported	T/TA Caretaker	Checked each term (1-6)
Area swept for unwanted objects, broken glass, animal faeces, small holes etc.	Children + Adults Tripping hazard , physical injury	Checks of playground carried out – caretaker duty.	Children to be supervised outside at all times and all areas maintained in good condition. Caretaker to sweep the EYFS areas.	T/TA Caretaker	Caretaker does this every morning.
Water containers	Children + Adults Hygiene Physical injury	Water in container to be changed regularly and container checked for sharp/foreign objects before use	Children to be supervised outside at all times and continued to be informed of the need for hygiene procedures after use	T/TA	Each morning.
Storage of outside tools and equipment	Children + Adults Tripping hazard Physical injury	Maintenance of play shed to be checked regularly , equipment and tools stored safely within it Equipment to be stored safely in storage shed and children to have no access to it	Children to be made continually aware of hazards within play shed and to be reminded that they are not allowed into storage shed	T/TA	By Term 3
Use of outside tools and equipment	Children + Adults Physical injury	Tools and equipment to be stored safely in outside storage shed and children to be supervised when using them	Ensure children shown and reminded about correct use of tools and equipment to prevent injury/accidents	T/TA	Children to be taught by end of term 1 and then ongoing
Plants	Children + Adults Tripping hazard, children may eat	Checks to be made regularly on plants growing in outside areas	Children will explore and touch plants, so we need to ensure regular handwashing.	T/TA	Each term (1-6)
Den building equipment	Children + Adults Tripping hazard , physical injury	There is adequate space to move around the den building. Equipment is checked regularly. Weather conditions are monitored and acted upon. I.e. if it is a windy and rainy days	Children's behaviour to be monitored closely and children have the safe use of equipment explain regularly.	T/TA	Children to be taught rules by end of term 1 and then ongoing.

		the den equipment maybe used inside.			
Ropes & washing line	Children and Adults Tripping hazard , physical injury	Weather conditions are monitored and acted upon. There is adequate space to move around freely.	Children's behaviour is managed in line with schools policy.	T/TA	Daily
Plastic crates	Children and Adults Tripping hazard , physical injury	The ground is firm and free of loose items that may give way. The resource is checked prior to and during use for wear and tear. There is adequate space to move around freely	Children are discouraged from climbing on staked crates more than two high. Children are discouraged from building towers taller than themselves.	T/TA	Ongoing Children taught rules in term 1
Pegs	Children Physical nips	Ensure good practise is modelled by peers and staff.	Children are aware of the expectations of how to use the equipment safely.	T/TA	Ongoing from term 1
Construction equipment, such as planks of wood, bricks, poles	Children and Adults Tripping hazard , physical injury	Weather conditions are monitored and acted upon. The resources are checked prior to and during use for wear and tear. There is adequate space to move around freely	Children discourages from carrying poles /planks horizontally. Children to play with the poles in designated areas only.	T/TA	Children taught in term 1 and then ongoing
Objects on the floor/ground	Child or adult could trip over or slip on them	Children are encouraged and reminded to keep the floor/ground clear. Activities are based on mats or defined areas where possible.	Continued vigilance. Children need to be reminded regularly.	T/TA	Daily checks
Wheeled vehicles	Children and adults Collision caused by excessive speed, particularly on the sloping ground and limited space.	Wheeled vehicles are used in the outdoor area so children are encouraged to travel safely around objects and gain control of their vehicle.	Children need to be reminded regularly.	T/TA	Rules taught in term 1 and then ongoing reminders
Sun	Child or adult could be sunburned/suffer sun stroke	Children wear sunhats. Parents are encouraged to apply sun cream. Time outside is restricted when sun is a concern. Shady areas are provided.	Adults assess risk daily and throughout the day as necessary.	T/TA	Mainly in Summer terms.

Boundaries and gates.	Children A child could go through a gate and wander off.	Gates are kept closed and children know that they must not open them.	Adults check gates are closed. Children know to report an open gate to an adult.	T/TA	Throughout each day
Grass bank	Children Child could slip down the grass bank causing injury	Children are not permitted onto the grass bank.	Continued vigilance. Children need to be reminded regularly.	T/TA	Children taught rules in Term 1 and then ongoing
Steps in the outer area (gold and rainbow)	Child could injure themselves	Children are not allowed to take wheeled vehicles down the steps.	Continued vigilance. Children need to be reminded regularly.	T/TA	Children taught rules in Term 1 and then ongoing
Walls in the outer area (gold and rainbow)	Child could fall and injure themselves	Whilst generally the children are not allowed on the wall, during some supervised times, the children can use the wall to practise their balance	Continued vigilance. Children need to be reminded regularly.	T/TA	Children taught rules in Term 1 and then ongoing
Shrubs with thorns and berries.	Children - could scratch themselves or eat the berries.	Children are aware of the hazard	Shrubs could be removed and replaced with more suitable plants.	T/TA	Children taught rules in Term 1 and then ongoing
Climbing -outside area	Child could fall and injure self or another	Restrict and control numbers on apparatus at one time. Ensure that the equipment is appropriate for the age of the pupils using it. (For some equipment it may be necessary to identify an age or height restriction). Supervision of use required at all times Apparatus not to be used when wet and slippery. Clear rules about appropriate behaviour (for example not to hang upside down from monkey bars) Children to wear appropriate footwear Ensure that impact absorbing surfaces are present where there is a significant risk of a fall	Continued vigilance. Children need to be reminded regularly. Children will only be able to climb safely at a level that they and staff who are supervising are comfortable with. Children will be encouraged to manage their own risk, but will only be allowed to use the equipment if they follow the instructions from the adult outside. Equipment not used if slippery and wet.	T/TA	Throughout everyday

Children working outside without an adult permanently present	Child could be hurt or upset without an adult being aware	<p>This shouldn't be an issue, as there must be an adult outside when children are playing, however, if an adult needs to pop in for a moment the following should be adhered to: Windows are kept clear of obstructions to ensure the best possible view. Teacher or assistant positioned to maximise view through windows / door. Children know that they must inform an adult immediately if there is an accident or a child is upset. The adult must not go inside for any more than a few moments.</p>	<p>Continued vigilance. Children need to be reminded regularly.</p> <p>Teacher and assistant need to know who will be responsible for these "patrols" during each session.</p>	T/TA	Ongoing from day 1. Daily.
A hazard appears overnight e.g. Ice or during the day, flooding from the drain	<p>Ice – children or adults might slip.</p> <p>Other object – may cause hazard or obstruction</p>	<p>Regular monitoring by adults. Children know to be aware and report anything that concerns them.</p> <p>In extreme weather conditions e.g. when it is very icy, the outdoor area will not be used.</p>	Adults ensure regular monitoring and continue to remind children to report anything that concerns them	T/TA	Usually during Winter months.
Water activities/sinks	Water could overflow or be splashed causing a wet floor that someone might slip on	Water is mopped up as quickly as possible and the children are aware of the hazard and are told to report it immediately.	Continued vigilance. Children need to be reminded regularly.	T/TA	Regular checks throughout the day.
Sand	<p>Sand on the floor could cause an adult or child to slip.</p> <p>Sand may go into a child's eye.</p>	<p>Sand is swept up.</p> <p>Children are warned of the danger and know why they need to be careful. Staff know the procedure for dealing with this.</p>	Continued vigilance. Children need to be reminded regularly.	T/TA	From day 1. Daily

		Children are given brooms to tidy as they play.			
	Contaminated sand Hand to mouth contact	<p>Sand is changed periodically or when known to be contaminated.</p> <p>The sand pit is covered while not in use.</p> <p>Staff undertake a visual inspection of the sand for any signs of contamination prior to the children using it.</p> <p>The children are encouraged to wash their hands after playing in this area</p>	<p>In the case of permanent sand pit structures it should be assumed that the sand is contaminated by surface water. This does not mean that the sand pit should not be used but, instead, good hygiene practice, such as hand washing and the prevention of hand to mouth contact is essential.</p> <p>Large outdoor covers must be used whenever the sand is not in use.</p>	T/TA	Turn sand each term. Daily checks of sand.
	Contact with container or surround of sand pit structure Injuries arising from collision	<p>Children are supervised when using the sand pit.</p> <p>The number of children using the sand pit at any time is restricted and staff ensure that it is not exceeded.</p> <p>The sand pit in Silver class has steps in and out. Children should be taught to use these safely</p>	<p>Deliveries of sand are arranged to minimise manual handling. Suitable equipment, such as a sack trolley or wheel barrow, is available.</p>	T/TA	Ongoing
Mud Kitchen	<p>Children</p> <p>Children could eat the mud</p> <p>Slip on mud</p> <p>Cut themselves on broken pottery</p> <p>Hurt themselves with one of the tools in the mud kitchen.</p>	<p>Adult should check regularly the equipment in the mud kitchen, this could be at tidy up times, or when setting up.</p> <p>Children should be encouraged to use equipment sensibly.</p>	<p>Ensure children are trained to use the mud kitchen sensibly.</p>	T/TA	Deep clean at the end of each term (1-6)

		<p>Children should be encouraged to wash hands after use.</p> <p>Children should be encouraged to use aprons</p> <p>Children should be told to alert an adult if anything breaks</p>			
--	--	--	--	--	--

Section 5: Food / Drink

What are the Hazards? (Something with the potential to cause harm)	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?	Action by when?
Snack	Children – illness / choking/ reaction	<p>Fruit is washed and only offered to children when fresh. Special requirements are adhered to and information is displayed in the classroom.</p> <p>Children are seated to eat their fruit.</p> <p>If a child drops their fruit it is washed by an adult or replaced.</p>	<p>Supply teachers made aware.</p> <p>Continued vigilance</p>	T/TA	Ongoing from day 1 throughout the year.
Milk in fridge out of date	Children - illness	Check to be done daily by both the caretaker and staff when they collect the milk	Continued vigilance	Caretaker T/TA	Every breaktime (daily)
Water – children have adequate clean supply	Child could dehydrate/ drink stale water.	<p>Water bottles taken home and refilled daily.</p> <p>Fountains checked regularly.</p>	Continue to remind the children to take bottles daily	T/TA	Daily

"WITH GOD WE LEARN TO LOVE AND LOVE TO LEARN."

Section 6: Toilets / Bathrooms / Substances

What are the Hazards? (Something with the potential to cause harm)	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?	Action by when?
<i>Injury from unregulated water temperature when hot water taps are on for any length of time</i>	<i>Children + Adults Scalding/burning</i>	<i>Children made aware of need for taps to go off. They should be taught how to work the taps.</i>	<i>Checks to be made that taps are off</i>	<i>T/TA</i>	<i>Daily checks</i>
<i>Use and storage of cleaning materials / other substances</i>	<i>Children + Adults Poisoning, eye contamination, skin irritation</i>	<i>All cleaning materials stored in locked cupboards</i>	<i>Ensure children are informed not to touch any that have been accidentally left out and inform an adult</i>	<i>T/TA</i>	<i>Ongoing from Term 1</i>
<i>Soap /water spills</i>	<i>Children + Adults Slipping</i>	<i>Soap on sinks and picked up as soon as on floor , excessive water spills mopped up</i>	<i>Regular checks of toilet areas and large groups of children to be supervised when in there</i>	<i>T/TA</i>	<i>Staff should check throughout each day</i>
<i>Spillage of water on floor (See above in spilt water)</i>				<i>T/TA</i>	
<i>Harmful substances</i>	<i>Child could inhale fumes or drink a harmful substance</i>	<i>Cleaner's cupboard is kept locked. Items are kept on a high shelf / bucket high up in the bathroom.</i>	<i>Continued vigilance.</i>	<i>T/TA</i>	<i>Ongoing from Term 1</i>

Independence
 Resilience
 Brain Power
 Creativity

"WITH GOD WE LEARN TO LOVE AND LOVE TO LEARN."

Section 7: Use of the 'bank'

What are the Hazards? (Something with the potential to cause harm)	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?	Action by when?
Steep slope leading from the woodland area to the EYFS outdoor area / playground	Children + Adults Falling down the bank	All children are taught about the need to stay away from the edge of the bank. Limiting the number of children taken up to the bank area.	Reminders to the children regularly and any staff that go with the children.	T/TA	Ongoing from T1
The ground: Uneven floor Roots Wet mud	Children + Adults Physical injury	Regular checks of and reminders of the ground.	Issues reported to site manager if necessary	T/TA & other supervising adults	Check condition of ground on each visit.
Swinging on branches / climbing trees	Children + Adults Physical injury	Teaching children about knowing their limits, not standing near the tree when someone is swinging etc.	Monitoring of children when they do this activity.	T/TA & other supervising adults	Ongoing throughout the year.
Nettles / brambles	Children + Adults Physical injury	Ensure children have correct clothing / footwear. Teaching children to identify and not touch.	Report to the site manager if needed. KCC garden throughout the year.	T/TA & other supervising adults	Ongoing throughout the year.
Litter from over the fence	Children + Adults Physical injury	Sweep of the area by an adult	Any bigger concerns report to the site manager	T/TA & other supervising adults	Ongoing throughout the year.

"WITH GOD WE LEARN TO LOVE AND LOVE TO LEARN."