

**Friends of Thurnham (FOT) Infant school**  
**Registered Charity No. 1168528**

Dear Parents

**Cheese and Wine Evening, incorporating the FOT Annual General Meeting (AGM)**

I hereby give notice of the AGM of the Thurnham Infant School Friend Association, to be held on 26<sup>th</sup> Sept. The evening will commence at 7.30pm with the FOT Annual General Meeting, followed by a Cheese and Wine social evening in the school hall. We anticipate that the AGM should last approximately 30 minutes.

Friends of Thurnham plays a vital part in the school community and all parents, as members of FOT, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children/students at our school.

The AGM is also an opportunity for you to elect the FOT Committee, to represent the association throughout the forthcoming academic year. Nominations should be sent in advance of the AGM, for existing committee members willing to stand for re-election and for anyone wishing to stand as a committee member, class representative or Ordinary Member, for the first time.

If you would like any further information about what is involved in being a Committee Member, please speak to Alison Norris (Chair) or email [friendsofthurnham@hotmail.co.uk](mailto:friendsofthurnham@hotmail.co.uk). As FOT is a registered charity, all committee members automatically become Trustees of the Charity. Before submitting your nomination form, please read the Charity Commission publication 'The Essential Trustee – What you need to know'. A copy of the booklet is available from the committee on request.

Please return the slips below via the school office as soon as possible, or by 12<sup>th</sup> September 2018 at the very latest. We look forward to seeing you on Wednesday 26<sup>th</sup> September. Thurnham School Hall, 7:30pm.

Kind regards  
**Alison Norris (Chair)**



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I/We shall/shall not be attending the Cheese and Wine and AGM Evening on Wednesday 26<sup>th</sup> September 2018.

Signed ..... Print Name.....

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**NOMINATION FOR OFFICER OF THE FRIENDS OF THURNHAM COMMITTEE**

Nominee .....

For position of: Chair/Vice Chair/Secretary/Treasurer/Other Officer/ [mark one]

Proposer .....

[please sign and print name]

I .....agree to my nomination for the position of .....

Signed ..... Date .....