

Friends of Thurnham
AGM Meeting Minutes
Wednesday 20 September 2017

Apologies for Absence: Leisha Jones, Kerry Brooker, Gemma Patten, Nigel Fletcher, Nadine Barling, Yasmin Church.

Attendees: Mr James, Alison Norris, Eve Small, Sylvia Kupis, Wendy Batchelor, Mrs Watkin, Miss Chastney, Catherine Edwards, Lesley Smith, Samantha Osborne.

Review of Minutes from AGM Sep 2016: By Acting Chair Alison Norris.

Minutes of AGM Sep 2016 approved by: All present

Matters arising from Minutes of last AGM: None

Chair's report of year's activities:

- Expenditure for the year was higher than in previous years.
- The pottery painting evening was a great success and a special Christmas event is planned when it is hoped to have increased participation.
- The Advent Market was enjoyed by all but did not take as much as in the previous year. FOT will schedule a planning meeting to review activities for this year's event.
- The horse race evening had to be cancelled due to lack of participants, the event could not be run at a loss.
- A number of items did not take place as in previous years i.e. fireworks and the summer ball.
- It is FOT's intention to run all events as per last year with the aim of adding a few new items.
- The 'easyfundraising' website is available for all parents to use when making purchases online.

Treasurers Report:

Income	£12,160.81
Expenditure	£14,686.60
Running costs	£ 441.69
Donations	£ 9,464.19
Overall profit	£ 7,380.09
Balance	£ 9,972.56
Cheque presented to Thurnham School £ 7,500.00 (on 20 Sept 2017)	
To be given following advent market 2017 as previously agreed £2,500	

Profit highlights:

- £2,607.22 taken during the Advent Market 2016.
- £864.95 donated by children and parents for the coin trail.
- £767.37 made from selling Christmas Cards designed by pupils.
- £702.57 came from Easter Fayre activities.
- £600 donated via a parent from DHL's match-funding scheme.

- £114 received from recycling used cartridges and toners.

Sample Expenditures:

- £8,500 donated to Thurnham School from previous year profits.
- £443.56 spent on pupil Christmas presents.
- £441.69 for running costs.
- £243.43 cost of replacing gazebo and sweets from Santa: query sundry/donations.
- £158.34 restricted funds required for defib maintenance and pads (lasting 3 years)
- £101 for PTA Membership and indemnity insurance
- £100 for an Independent Financial examiner.

Notes:

- BT MyDonate is now active through which we can receive gift aid, sell tickets and fund raise.
- FOT agreed to target similar profit of £7,500 over the coming year.

Appointment of independent examiner of accounts: Mr Wood has agreed to review the accounts, this is being done in a non-official capacity.

Election of Committee Members:

- Chair** - **Alison Norris** proposed by Eve Small and seconded by Mr James. Accepts with the provision to take the role for one year only.
- Treasurer** - **Eve Small** nominated by Alison Norris and seconded by Mr James.
- Secretary** - **Wendy Batchelor** proposed by Alison Norris and seconded by Mr James.
- Vice Chair** - **Sylvia Kupis** nominated by Alison Norris seconded by Eve Small

All present at the AGM agreed with the above appointments.

Trustees to be removed from the Charity Commission:

Rachel Glover
Sally Stuart

Future Spending Plans:

Proposed spending plan agreed by all present at the AGM:

- Christmas presents (£50 per class).
- Restricted FOT Funds: e.g. Defib pads.
- Audio/visual system and hall projector with induction loop and Wi-Fi.
- Writing week pyjama party or similar - to provide a chocolate drink and a biscuit for each pupil.
- Storage units with open lid boxes to give children easy access and encourage independent learning subject to cost and funds available.
- Sugar tax funding from The Government will go towards a new Trim Trail on the bank in the playground.
- Tesco, Aviva and any other grant/gift-aid (from previous year) received will go towards resurfacing the playground.

Special Thanks:

- The community has been so generous in its donations, FOT would like to thank everyone for their kindness.
- FOT would like to thank Mrs Savage for the playground castle which has been greatly appreciated and enjoyed by all the children.
- Mr James would like to thank the Committee and a special thank you to everyone including the children for all their efforts over the past year.