

Friends of Thurnham Planning Meeting Minutes

Thurnham C of E Infants School

15th March 2017

Apologies;

Rachelle Daniels, Michelle Brooker, Mrs. Savage, Sally Stuart

Attendees

Alison Norris, Eve Small, Rachel Glover, Samantha Osborne, Jo Abrahams, Yasmin Church, Kerry Brooker, Michelle Pinto, Jo Conner, Nadine Barling, Kirsty Wood Jane Karpf, Mr. James.

Class Representatives

- Important that FOT vocalize more clearly where monies are being spent and it is more inclusive if more information on this is given to parents.
- Class reps will share the workload as all members are time short.
- Jo Abrahams and Kerry Brooker volunteered for Gold class
- Yasmin Church for Purple
- Laura Eldridge for Blue class
- Full list of reps attached
- Reps will be used to disseminate info
- Mr. James would like us to reiterate to parents that the class rep is not there for class issues and these should always go through normal channels.
- All class reps happy for their email address to be shared with the other reps

Donations/ Prizes/ Match Funding Officer

- A. Norris proposed the creation of this role to liaise and negotiate with local businesses with regard to prizes for raffles etc.
- E.g. The Pottingshed are happy to donate but require a point of contact and formal correspondence.
- Norris to approach Michelle Brooker for post as all agreed she would be brilliant.
- J. Conner proposed that each class rep should ask parents for a couple of local businesses that could be approached.
- Companies suggested include Rickwoods, This Little Art of Mine, Tesco, Ace Sheds and Morrisons.

Timeline Secretary

Wendy Batchelor has agreed to take on this role and ensure that all parties volunteering at events are contacted in good time and all necessary tasks are completed in the run up to events.

Treasurers Report

- A BT MyDonate page will be set up so that parents unable to attend events can contribute online. Details of this will go into book bags, on the newsletter and in to new starter packs.
- Account currently stands at £8839.68 , the treasurer is aware that there are cheques pending which reduces this to £7416.61.
- A receipt for the whiteboards is required from Mrs. Savage. Mr. James confirmed that the school requires no further funds from FOT for this.
- Online banking is to be set up once the account has passed to the current committee.
- Current committee aims to reduce spending on stock through more donations sourced by Donations officer.

Playground Funding

- Mrs. Savage is in charge of the plans. Ideas suggested from the improvements include a quiet area, a canopy and a slide cut into the existing bank.
- Contractors who have viewed previously have advised that the playground surface is not fit for purpose.
- KCC require any works exceeding £8k are to be put out to tender.
- Laura Eldridge knows of a tarmac company that she will approach.
- Mr. James would like works to be carried out over the summer which does not give FOT long to raise funds. The more we are able to raise the more that can be achieved this summer.
- E. Smalls husband is a PM for KCC, amongst other works, managing playgrounds and has offered to help Project Manage the works. A meeting is to be arranged with Mrs. Savage.

Other

- School trips funded by FOT were discussed but as we have this year agreed the playground is our main target this will be discussed again at AGM.
- Class reps are to ask for a wish list of ideas for next years fundraising prior to AGM so that these may be discussed.
- Agreed that it is a good idea to name the fundraising cause e.g. Project Playground
- Board to be utilized outside of school to keep parents updated on FOT events and news.

- Children should also be made aware of what we are fundraising for, a possible totem in reception to visually mark how much has been achieved.
- Also include the pupils of the school in fundraising e.g. a sponsored skip and a £1 amnesty as the coin is phased out.

Summary of events

24th March Quiz night

- N Fletcher setting up
- 9 tables so far confirmed with a further 2 staff tables requested
- Aim to be finished by approx. 10.30pm to avoid last years over run
- No further volunteers required

28th March Easter Walkabout

- Sweetie cups request to be in book bags 15.03.17
- Cakes request to follow
- Pansies have been donated by The Potting Shed which will be individually potted in pots already stock for FOT and sold
- 10 volunteers required; L Eldridge pm
- K. Brooker am and pm
- K. XX pm (tbc)
- RH pm
- Easter egg raffle; egg either donated or can be bought and personalized at cost of £25. L. Eldridge to approach Morrisons
- Sign on board a.s.a.p. to advertise event and donations

19th April Coffee afternoon and uniform sale 2pm

10th May This Little Art of Mine plate decoration

- £20 per head to decorate and glaze a plate
- Min 10 max 60
- Venue to be agreed depending on take up, if at school essential floor is adequately protected
- FOT make £2 per head
- Not a huge money maker but enthusiastically agreed that FOT needs and should have a social dimension

Annabel Jane Cake Making also discussed as a company that may want to use this kind of evening as PR as moving to the village.

Term 6

Race Night 16th June

- N Fletcher happy to run and has advised this type of event can raise approx. £1k
- To be run the Friday before Father Day and be advertised as a night out for Dads
- A food ticket to be sold either Fish and chips or Curry Rose
- If governors object as Thurnham is a church school then a local hall to be used

Coffee Morning and Uniform Sale for New Parents 22nd June

Bearsted Summer Fayre

- Governors keen for school to have a stall and are happy to man the stall if required
- The theme is Magic of Musicals and it was agreed that we will have Aladdin as our theme
- Lamps to be decorated in school by the children to decorate our stall
- 2 sweetie cups in each book bag as we will not be doing cakes this year
- Word search to be organized around the fayre which will be £1 to enter
- R Glover to speak with June to ensure our pitch is under our charity status

Sports Day 29th June/ 5th July

- Lollies and water of children
- Strawberries to be discussed nearer to time. If donated then will go ahead depending on cost of pots.

Leavers Frames 10th July

Do FOT help the children do their pictures in class to assist the teachers?

Picnic 12th July

Ice cream and cones to be provided

Summer Ball 14th July

- J Morrison organizes this independently with 50% of profits to Thurnham Infants School and 50% to Heart of Kent Hospice
- Advertising for this is to go in book bags and will be clear that this not an FOT event but one which benefits the school and as such will be supported.

- J Morrison has confirmed that 100% of profit for the 2018 ball will come to the school and as such it was agreed that there is no point in FOT organizing their own but may consider another time of the year e.g. Valentines or Autumn fall

Leaves Party 16th July

- Dj is booked
- Sweets, water and crisps to be provided
- R Glover to attend

Other Fundraising ideas

- Pamper evening at the school with appointments and stalls. FOT either take a % of takings or charge per stall
- Coins for cash – after the summer holidays the children bring in any spare foreign coins that we can sell on weight. Also have a map showing the children where their coins have come from

April 21st Planning meeting for committee with Mr. James

7th June Class Reps/ Planning meeting at the school after drop off.